

*Smart People*

*Brilliant Results*

# Discovering Project Management

**Federally Employed Women  
Regional Training Program 2007**



# Workshop Introduction – Welcome!



**Amy Fowler:**  
Managing Partner, Lewis & Fowler

- 20 Years Business & IT Leadership and Consulting Experience
- Management Consultant
- Industry experience includes insurance, retail, financial services, healthcare, energy, utility, consulting, wholesale distribution, telecom, travel and aviation among others
- BS Computer Science, PMP



**Kendra Anderson:**  
Consultant, Lewis & Fowler

- 12 Years Business & IT Leadership, Program & Project Management and Consulting Experience
- Industry experience includes telecom, aviation, consulting, financial services, and food & beverage
- BS/BA Finance & Marketing



**Jayne Uhlir:**  
Consultant, Lewis & Fowler

- 20 Years Business & IT Leadership, Program & Project Management and Consulting Experience
- Industry experience includes healthcare, geophysics, aviation, arts & culture, real estate, telecom and consulting.
- BS Information Technology/ Web Management, PMP

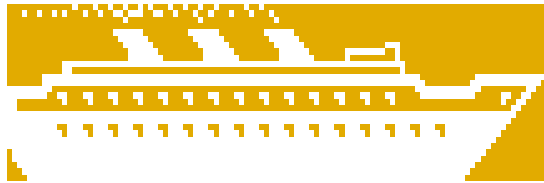
# What is Project Management?

## Triple Constraint



# The Project Manager's Challenge

**20%  
SCIENCE**

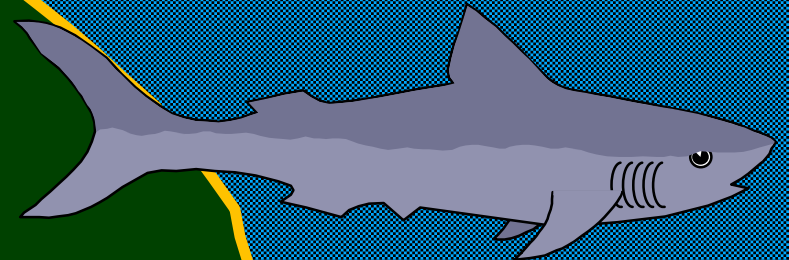


*Tangible.....*  
Tools  
Procedures  
Methodologies  
Planning Technique  
Processes  
Context Diagrams  
Metrics

**80% ART**

Credibility  
Relationships  
Trust  
Effective  
Communications

Negotiation  
Team Building  
Managing Change  
Problem Solving  
Managing Expectations



# What Makes a Good Project Manager?

## Five Main Competencies

1. Understands how the project ties to organizational strategy
2. Persuades key constituents to maintain support for the project
3. Communicates openly & motivating the team
4. Adheres to standard methodologies and processes
5. Knows the product or service she is supporting

# Managing Stakeholders' Expectations

- #1 Rule – BE HONEST
  - Honesty demonstrates character, ethics, and commitment to FEW customers and the project team
  - Creating false impressions of the project's success or making overly ambitious commitments only weakens the project's integrity
- Adhere to the Communications Plan
  - Timely and consistent communication reduces the likelihood for scope creep and unclear requirements
  - Also supports proactive identification of risks, dependencies, and issues
- Avoid surprises
- Focus on solutions, not problems
  - Present all issues with a clear summary and provide several alternatives for resolution

# Interactive Discussion

- Share a story of successful project management experiences with the group
- Describe the challenge(s) and how did you use successful project manager behaviors overcome it?

*"Six Qualities of Effective Leaders, Fortune Magazine, 2000*

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# Applying Professional Project Management

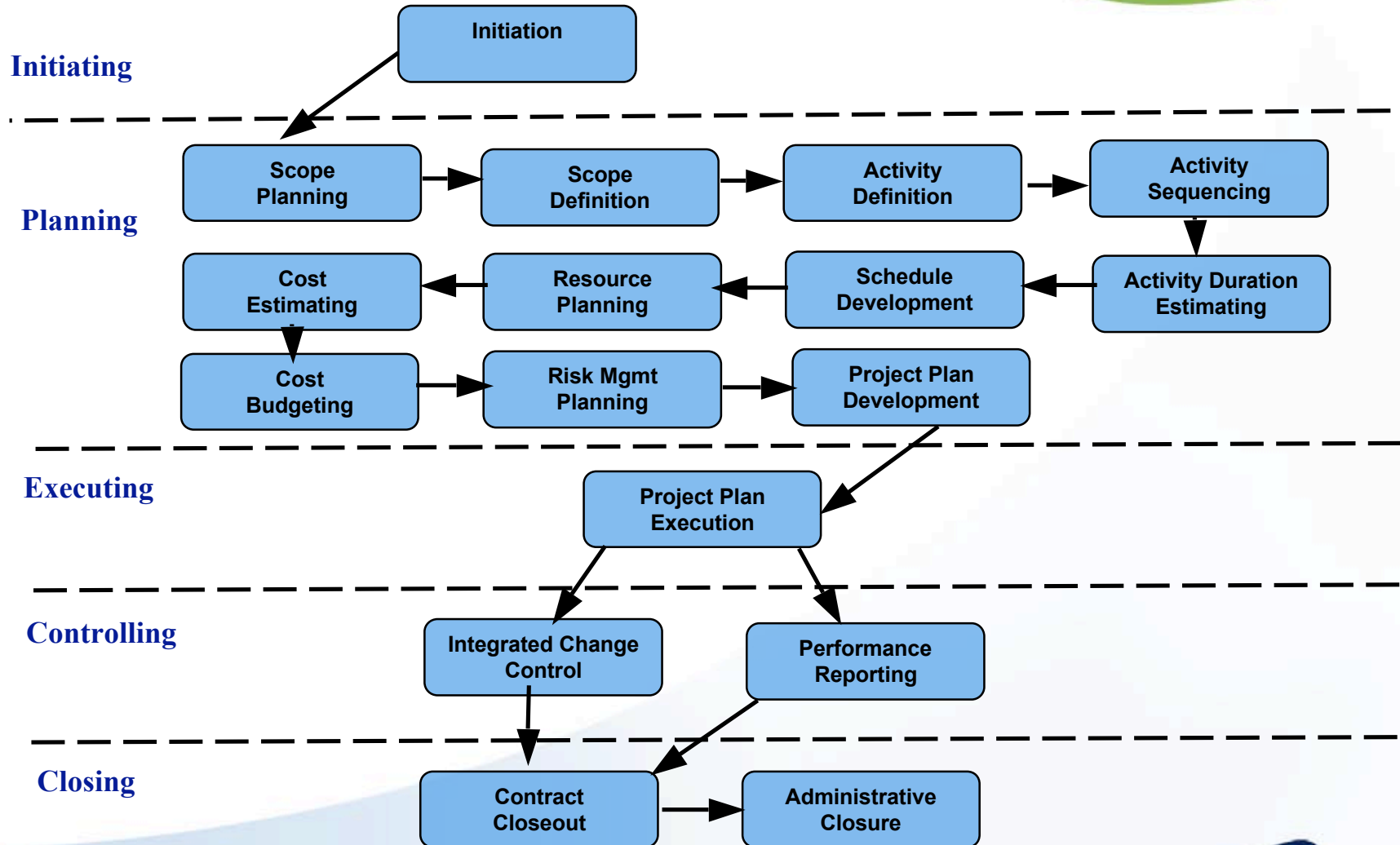


## Nine Knowledge Areas

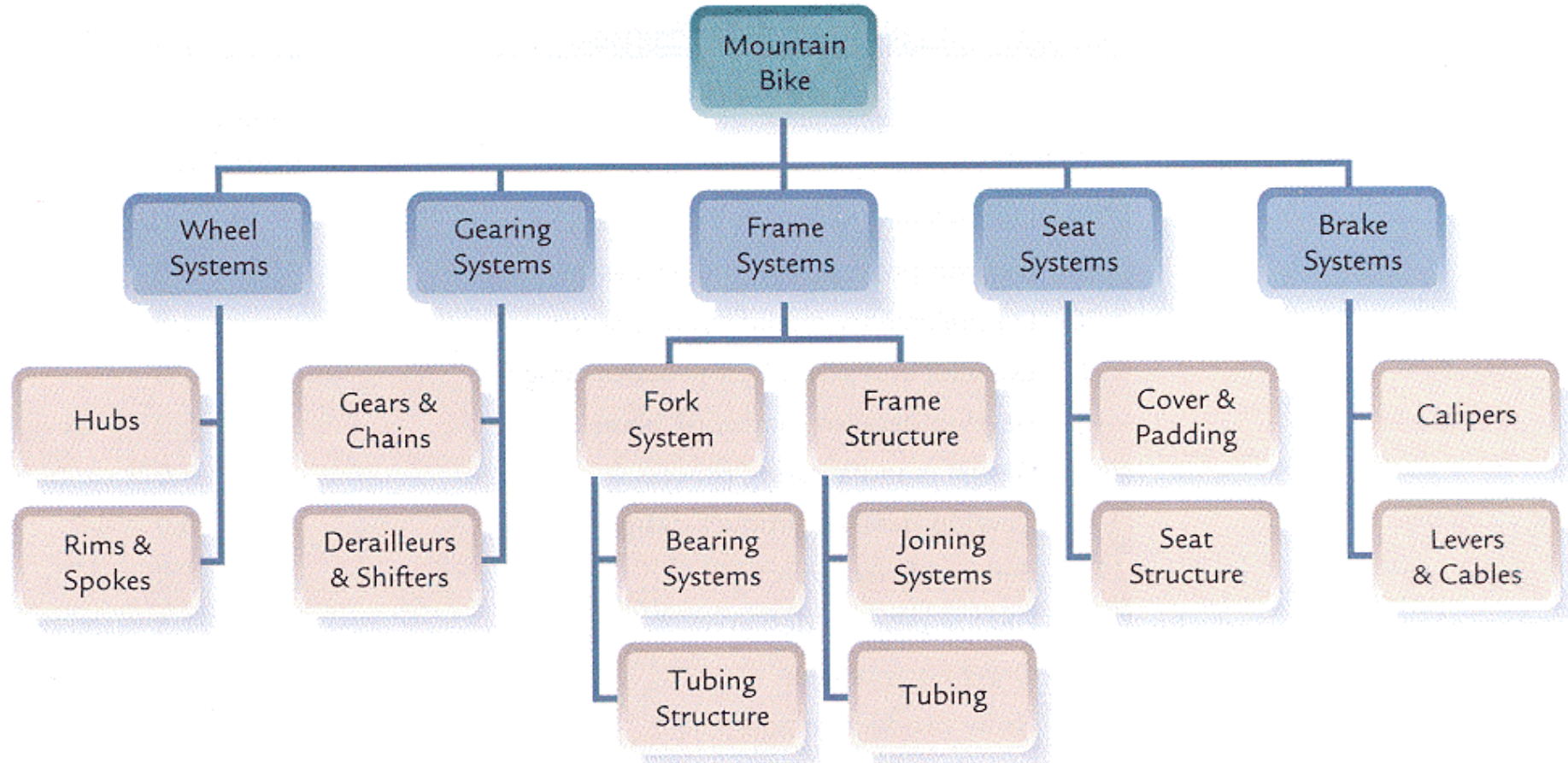
Integration Management  
Scope Management  
Time Management  
Cost Management  
Quality Management  
Risk Management  
Human Resource Management  
Communications Management  
Procurement Management

# Project Management Methodology Phases

## CORE PROCESSES

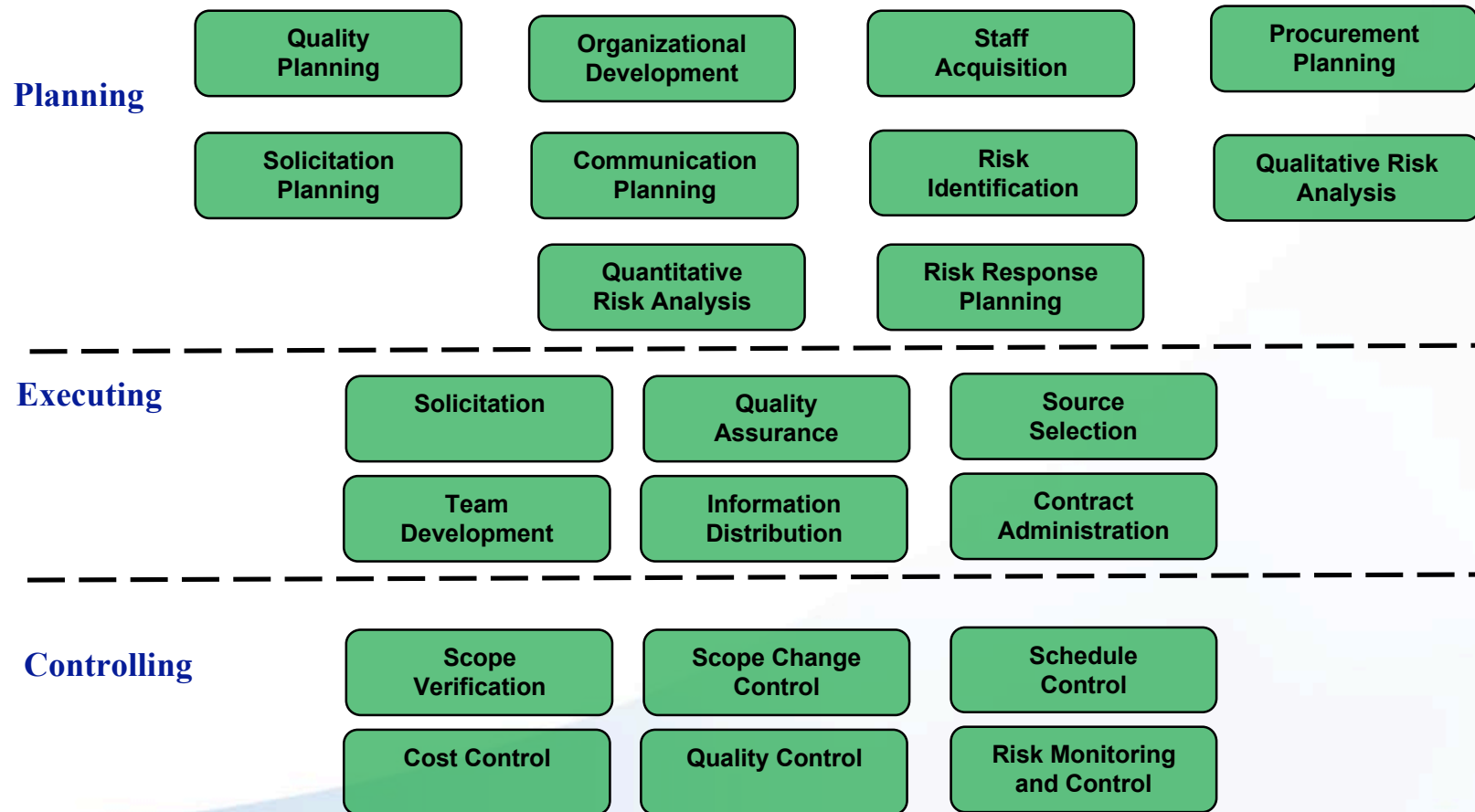


# Work Breakdown Structure (WBS)



# Project Management Methodology Phases

## FACILITATING PROCESSES



# Project Manager Certification

## Eligibility Requirements

Educational Background	Project Management Experience	Project Management Education
High School diploma, Associate's degree or global equivalent	Minimum <b>five years/ 60 mos.</b> unique non-overlapping professional project management experience during which at least <b>7,500 hours</b> are spent leading and directing project tasks	35 contact hours of formal education
Bachelor's degree or global Equivalent	Minimum <b>three years/ 36 mos.</b> unique non-overlapping professional project management experience during which at least <b>4,500 hours</b> are spent leading and directing project tasks	35 contact hours of formal education

# Project Management Links

- Project Management Institute  
[www.pmi.org](http://www.pmi.org)
- Project Management Institute, Rocky Mtn Chapter  
[www.pmimilehi.org](http://www.pmimilehi.org)
- Gantt Head  
[www.ganttthead.com](http://www.ganttthead.com)
- Max's Project Management Wisdom  
[www.maxwideman.com](http://www.maxwideman.com)
- PMP Certification Compliance for Government Staff  
[www.mms.gov/adm/IPD05-06.pdf](http://www.mms.gov/adm/IPD05-06.pdf)
- Velociteach.com (Registered PMP Training Organization)  
[www.velociteach.com](http://www.velociteach.com)